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## **MEMORANDUM**

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**DATE:** May 4, 2010

**TO:** Council Members

**FROM:** Amber McClellan  
Council Staff Assistant

**SUBJECT:** Board of Appeals and Examiners

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### **BOARD STRUCTURE:**

The Board of Appeals and Examiners is housed in the Department of Community and Economic Development, Building Services and the Finance Department. The Board directs matters concerning building construction, housing and abatement codes and interprets the technical regulations. The board listens and resolves appeals that may contain errors regarding recruitment, resolutions and purpose made by an administrative official. The board may also recommend and advocate new ordinances to the City Council as appropriate.

The Board is comprised of five members, with one LEED accredited professional. Members are appointed by the Mayor, with the advice and consent of the Salt Lake City Council, to a five year term. Members with experience and enthusiasm for matters pertaining to building construction and housing are preferred

Council policy states that individuals should be appointed to only two consecutive terms or eight years, whichever is greater.

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### **CURRENT COMPOSITION:**

David Richardson, District Three  
Brenda Roberts  
George Smith

cc: Frank Gray, Mary De La Mare Schaefer, Orion Goff, Cindy Gust-Jenson, David Everitt, Holly Hilton, Mayors Liaisons, and City Council Liaisons