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# SALT LAKE CITY COUNCIL STAFF REPORT

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**DATE:** February 6, 2009

**SUBJECT:** Proposed fee increases to Appendix A, Salt Lake City Animal Services Annual Permits and Fees, relating to Section 8.04.520 Notice of Violations of City Code; and status report from Animal Services on procedural changes in servicing calls for Salt Lake City

**AFFECTED COUNCIL DISTRICTS:** City-wide

**STAFF REPORT BY:** Jan Aramaki

**ADMINISTRATIVE DEPT. AND CONTACT PERSON:** Randy Hillier

**NOTICE REQUIREMENTS:** 7 working days for public hearing notice

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## **KEY ELEMENTS:** (Ordinance)

The Administration is requesting proposed changes to Section 8.04.520 Notice of Violations of Salt Lake City Code, Appendix A. The same proposed fees were adopted by the Salt Lake County Council and went into effect January 1, 2009. Consideration of the proposed fees will bring the City fees in line with County fees.

Since 1991, Salt Lake City has contracted with County Animal Services to provide enforcement and currently has a five year renewal contract which expires July 1, 2009. During the past five years, the County has experienced loss of other contracts and has since implemented overhead allocations and employee related costs to current contract cities.

## **BUDGET RELATED FACTS:**

In June of 2008, the City Council approved the contract amount of \$1.05 million during the fiscal year 2008-09 budget adoption. As a result of on-going negotiations with the County over fee structure and a potential total contract amount increase, the Council also approved an additional \$150,000 in ongoing funds to supplement the City's contract with the County. In an effort to address resource limitations, Animal Services has identified procedural changes that will allow them to manage calls differently to reduce the number of service calls while still meeting the contract requirements. As part of the Administration's paperwork, attached is a proposal from Animal Services on how they have changed procedures to be more cost effective with the current staffing and budget. For example, they identified where reductions can be made regarding call volumes associated with routine park patrols, barking dogs, picking up stray animals, dogs at large, wild animals, and animal nuisances that involve odors and

unsanitary conditions. High priority calls will still be handled with the current expected response times and level of customer service.

If the proposed fees are considered by the Council and implemented by March 2009, the Administration states that Animal Services projects they will receive an additional \$34,000 in related fees collected for this fiscal year and an additional \$103,000 in upcoming fiscal years. Under the current fee structure, approximately \$208,000 in fees is anticipated for fiscal year 2010 with an additional estimated \$103,000 if the proposed fee increases are implemented.

According to a previous report provided by the Administration in 2008, "The contract between Salt Lake City and Salt Lake County specifies that the County 'shall assess, collect, and keep all revenue it receives for license fees, assessments and other applicable charges' for animal control functions and services performed for the City. In practice, this includes revenues from civil Notice of Violations. Revenue collected by the County is then offset against the cost of the services performed by the County on behalf of the City."

The attached spread sheet provided by the Administration lists the proposed fee increases and new fees. The proposed fee increases recommended by the Administration are as follows:

#### Proposed Permit Fees

Proposed increase in permit fees are being recommended by the Administration in order to cover Animal Services' processing and inspection costs associated with commercial operation.

- commercial operations up to 30 animals - increase from \$75 to \$100
- commercial operations over 30 animals - increase from \$150 to \$175
- riding stable permit - increase from \$40 to \$50
  
- feral cat registration fee - increase from \$5 to \$25

Animal Services states \$25 is the actual processing costs to cover their services associated with feral cat colony registrations for Salt Lake City residents. However, No more Homeless Pets in Utah (NMHPU) recognizes the challenges the Animal Services is faced with in covering their costs, but expressed they anticipate an increase from \$5 to \$25 would "jeopardize their ability to attain and retain registrants" because it may not be financially feasible for many custodians.

NMHPU recommends two proposals for the Council's consideration: 1) consider a proposed registration fee increase from \$5 to \$10 rather than \$25; or 2) maintain the current \$5 fee and designate NMHPU as the party that is responsible in registering custodians of feral cat colonies. The current contract between the City and Salt Lake County Animal Services gives Animal Services the authority to collect fees as designated in Title 8 of Salt Lake City Code. Although NMHPU believes this proposal would benefit both feral cat custodians and Animal Services, Animal Services expressed their concern that under this proposal, the County would be delegating the authority to collect fees to an organization that has no on-going contractual relationship with the County. Is this proposal of interest to the Council? **The Council may wish to ask whether NMHPU may be willing to serve as a support resource to low income**

registrants. Perhaps registrants could apply for fee assistance from NMHPU on an as needed basis and the County could retain the collecting responsibility.

Although Animal Services' findings indicate that some custodians have not responded to the 2009 registration renewal, NMHPU believes that the reason many custodians may not be renewing is because they are unaware of the requirement to renew annually. Therefore, NMHPU claims they plan to broaden their educational efforts with feral cat colony custodians to inform them that the registrant fee is an annual renewal requirement.

Animal Services' records show 59 registrations were issued in the City and two feral cat colony permits were issued in the County. Animal Services states the reason for the low number of permits reported in the County versus the City is because of more stringent requirements associated with a County permit which may cause custodians to be more hesitant to apply. In addition, as part of NMHPU's educational efforts, they encourage Salt Lake City residents who are interested in caring for a feral cat colony to register in the City. This level of encouragement is currently not taking place in unincorporated Salt Lake County.

Currently Animal Services charges a County deposit fee for trap rentals which is returned in full if traps are returned undamaged. However, the County has recently implemented a County policy wherein a portion of the rental fee is non-refundable to help cover the replacement costs for traps.

\$50 deposit for rental of cat traps (\$40 refundable when trap is returned in good condition and \$10 non-refundable)

\$150 deposit for rental of dog traps (\$125 refundable when trap is returned in good condition and \$25 non-refundable)

#### Proposed License Fees:

- Eliminate the 1 year, 2 year and 3 year license options. Animal Services has been faced with the challenge to keep license expirations matched up with a 3 year vaccination date.
- Sterilized pet -- increase license from \$5 to \$10
- Unsterilized pet --increase license from \$25 to \$45
- Sterilized and microchipped pet - new proposed license fee of \$8
- Senior citizen license for a sterilized pet -- increase from \$15 to \$25 (pet owner is required to license pet annually but only a one-time fee for life of pet is required)
- Senior citizen license for a sterilized and microchipped pet (pet owner is required to license pet annually but only a one-time fee for life of pet is required) - new proposed fee of \$5
- Senior citizen license fee for unsterilized pet -- increase from \$20 to \$25 annually
- Replacement tag fee -- increase from \$3 to \$5
- Transfer fee -- increase from \$3 to \$5

### Service and Violation Fees for Pets:

Current Salt Lake City code has one set fee associated with pet disposal. However, Animal Services states that they are being charged per pound for pet disposal therefore new fees are being proposed for pet disposals based upon weight of the pet. Disposal costs are based on the actual costs covered by Animal Services associated with animal body disposal.

- Adoption fee (includes microchip, health exam, and adoption packet) – increase from \$25 to \$30
- Board fees per day for impounded pets – increase from \$8 to \$12
- Pet brought to the shelter or turned in for adoption purposes – increase from \$25 to \$35
- Euthanasia of dog – new proposed fee of \$50
- Euthanasia of cat – new proposed fee of \$25
- Disposal of pet up to 25 pounds – new proposed fee of \$25
- Disposal of pet up from 26-50 pounds – new proposed fee of \$30
- Disposal of pet up from 51 -75 pounds – new proposed fee of \$40
- Disposal of pet up from 76 to 100 pounds – new proposed fee of \$45
- Disposal of pet over 100 pounds – new proposed fee of \$45 plus \$1 per pound over 100 pounds
- Change Pet pickup and transportation fee to transportation fee only – increase from \$25 to \$35
- 1<sup>st</sup> Impound Fee- increase from \$25 to \$35
- 2<sup>nd</sup> Impoundment within 24 months – increase from \$50 to \$70
- 3<sup>rd</sup> Impoundment within 24 months – increase from \$100 to \$125
- Subsequent impoundments within 24 months – proposed change from criminal to \$250 fee

### Proposed Service Fees for Livestock

- Large livestock impoundment – increase from \$60 to \$75
- Boarding fees per day for large livestock – increase from \$10 to \$15
- Boarding fees per day for small livestock – increase from \$8 to \$12
- Transportation for livestock (per trip or trailer) – increase from \$25 to \$50
- Removal of dead small livestock – increase from \$25 to \$150 (increase is based on two officers at 1.5 hours)
- Disposal of small dead livestock – fee of \$45
- Removal of dead large livestock – fee of \$300 (increase is based on one officer, 3 hours, specialized equipment)
- Disposal of dead large livestock – fee of \$65

Animal Services absorbs fees associated with removal and disposal of large livestock in cases when a health or traffic hazard situation is evident. However, if the owner of the livestock is known, owner is responsible for removal/disposal fees.

Attached also are proposed license fees from a community task force that Council Member Simonsen convened in 2006. At the same time the community task force addressed license fees, they addressed all other sections of Chapter 8.04, Animal Control, of Salt Lake City Code. The above changes recommended by the County and the Administration deal only with the appendix of the current ordinance relating to fees and do not deal with changing the text of the ordinance as is recommended by this task force. Council Member Simonsen requests that

the City Council considers the possibility of reconvening their review of the full issue of Chapter 8.04, Animal Control, sections of City Code or begin addressing sections of Chapter 8.04 when possible.

Cc: David Everitt, Lyn Creswell, Cindy Gust-Jenson, Jennifer Gina Chamness, Ed Rutan, Randy Hillier, Linda Hamilton, Shawni Larrabee, Shon Hardy, Sylvia Richards, Cindy Lou Trishman, Quin Card, Nick Tarbet, Lisa Harrison, Joyce Valdez, Michael Stott, and Holly Sizemore

**Community Working Group 2006 Proposed Ordinance Changes relating to  
Pet License Fees (highlighted in yellow)  
Chapter 8.04 in Legislative Format**

**APPENDIX A  
SALT LAKE CITY ANIMAL SERVICES**

**PERMITS AND FEES**

**A. Permit Fees:**

Commercial operations up to 30 animals	\$ 75.00
Commercial operations over 30 animals	150.00
Riding stables	50.00
Business selling only tropical or freshwater fish	50.00
<del>Pet rescue permit</del>	<del>25.00</del>
<del>If issued at shelter's request</del>	<del>0.00</del>
Feral cat colony registration	25.00
Late fee (in addition to regular fee)	25.00

**B. Pet License Fees:**

<u>Unsterilized</u>	<u>\$5.00</u>
<u>Sterilized</u>	<u>\$8.00</u>
<u>Sterilized and Microchipped</u>	<u>\$5.00</u>
<u>3 Year Unsterilized</u>	<u>\$60.00</u>
<u>Available discounts:</u>	
<u>(\$30.00) for sterilized</u>	
<u>(\$15.00) for microchipped</u>	
<u>(\$5.00) for Senior Citizen Owners (age 60 and older) or low-income</u>	
<u>(Seniors eligible for life-time pursuant to this Title)</u>	
<u>Fees for Senior Citizen (age 60 and older) Pet Licenses</u>	
<u>Unsterilized</u>	<u>\$25.00 (annual fee)</u>
<u>Sterilized and microchipped</u>	<u>\$20.00 (lifetime for pet)</u>

Transfer fee	\$5.00
Replacement tag	\$5.00

**C. Service And Violation Fees For Pets:**

Board fees per day for pets	\$ 8.00
Adoption fee (includes microchip and adoption packet)	30.00
Rabies deposit	25.00
Pet disposal fee	25.00
Pet pick up and transportation fee	25.00
Voluntary relinquishment fee	25.00
Microchip implantation	15.00
Sterilization fee - cats	35.00
Sterilization fee – dogs	65.00
Sterilization deposit:	
Dog	50.00
Cat	25.00

\*\*Waive fee on Second Offense if sterilization is performed prior to release. Mandatory sterilization on third offense reciprocity program??

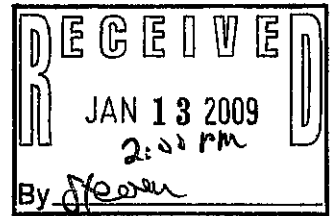
LYN L. CRESWELL  
DIRECTOR

# SALT LAKE CITY CORPORATION

RALPH BECKER  
MAYOR

DEPARTMENT OF MANAGEMENT SERVICES

## CITY COUNCIL TRANSMITTAL



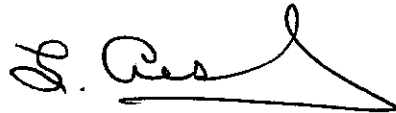
  
David Everitt, Chief of Staff

Date Received: 1/13/2009  
Date sent to Council: 1/14/2009 AMENDED 2/5/2009

**TO:** Salt Lake City Council  
Carlton Christensen, Chair

**DATE:** January 13, 2009

**FROM:** Lyn Creswell, Management Services Director



**SUBJECT:** Animal Services Fee Increases

**STAFF CONTACT:** Randy Hillier, Policy & Budget Analyst, 535-6606

**DOCUMENT TYPE:** Ordinance 8.04 ANIMAL CONTROL, APPENDIX A, SALT LAKE CITY ANIMAL SERVICES ANNUAL PERMITS AND FEES

**RECOMMENDATION:** The Administration recommends that the Council approve the attached changes to the Animal Services fee schedule.

**BUDGET IMPACT:** Assuming a March 1 implementation date, we estimate that the County would collect four months worth of fees at the increased level, or approximately \$34,000.

**BACKGROUND/DISCUSSION:** Since 1991, Salt Lake City has contracted with Salt Lake County to provide Animal Services. In June of 2004, the City signed a 5 year contract with Salt Lake County. During the course of this contract, the County has experienced a number of changes, including the loss of a number of contract cities, and a change in leadership within Animal Services. In addition, the County has begun to allocate overhead and employee related costs to contract cities.

Approximately a year ago, County officials informed the City that in order to continue providing services, the City would need to dramatically increase our contractual payment. In FY 2009 budget, the Mayor recommended and the Council approved a "good faith" increase of \$150,000 beyond the contractual increase to offset some of the increase in cost the County has experienced as a result of these changes.

Salt Lake County Animal Services was able to propose a number of changes in how services are provided county-wide to reduce their cost of program operation and manage the City's contract within the total appropriation of \$1.2 million. The attached document from Salt Lake County details each of those service delivery changes, none of which required a change in City ordinance.

Salt Lake City's contract with Salt Lake County specifies that the County will collect licensing and other fees according to a fee schedule in Title 8. The County has used fees collected on the City's behalf to help offset the total cost of providing City services.

During the development of the County's FY 09 budget, the County raised the cost of several Animal Services fees. The Administration is recommending that Salt Lake City's fee schedule for Animal Services be adjusted to mirror the fee schedule charged in Salt Lake County. If the proposed fees are approved and are implemented around the beginning of March, the County estimates that they would receive an additional approximately \$34,000 in Salt Lake City related fees collected during this fiscal year. The County also estimates that they would receive an additional approximately \$103,000 per fiscal year going forward (please see the attached spreadsheet). These revenues are collected by the County and then offset against the cost of the services performed by the County on behalf of the City. In addition to the approximately \$208,000 in fees anticipated during fiscal year 2010 under the current fee structure, the additional approximately \$103,000 would further offset the amount needed by the County to provide animal services for the City.

**PUBLIC PROCESS:** We have not engaged in a public process at this time.

SALT LAKE CITY ORDINANCE  
No. \_\_\_\_\_ of 2009  
(Amending Animal Services Fee Provisions)

An ordinance amending Appendix A to Chapter 8.04, *Salt Lake City Code*, pertaining to Salt Lake City Animal Services, increasing certain fees and adding new fee categories.

Be it ordained by the City Council of Salt Lake City, Utah:

SECTION 1. That Appendix A to Chapter 8.04, *Salt Lake City Code*, pertaining to animal services fees is amended to read as follows:

**APPENDIX A**

**SALT LAKE CITY ANIMAL SERVICES**

**ANNUAL PERMITS AND FEES**

**A. Permit Fees:**

Business selling only tropical or freshwater fish	\$ 50.00	
Commercial operations:		
	Up to 30 animals	100.00
	Over 30 animals	175.00
Feral cat colony registration	25.00	
Pet rescue permit	25.00	
	If issued at shelter's request	0.00
Riding stables	50.00	
Late fee (in addition to regular fee)	25.00	
Domestic fowl permit	\$5 per bird to a maximum fee of \$40.	

**B. Pet License Fees:**

	<b>Annual</b>	<b>Lifetime *</b>
Sterilized	10.00	n/a
Sterilized and microchipped	8.00	
Unsterilized	45.00	n/a

**Senior citizen (age 60 and older):**

Sterilized and microchipped		5.00
Sterilized		25.00
Unsterilized	25.00	n/a
Replacement tag	5.00	
Transfer fee	5.00	
Late Fee (in addition to regular fee)	25.00	

\* Annual licensure is required but no additional fee will be charged for the lifetime of the pet.

**C. Service And Violation Fees For Pets:**

Adoption fee (includes sterilization, microchip and adoption packet)	65.00 cats	
	95.00 dogs	
Board fees per day for pets	12.00	
Voluntarily relinquished pet	35.00	
Euthanasia fee – dog	50.00	
Euthanasia fee – cat	25.00	
Pet disposal fees		
- up to 25 pounds	25.00	
- 26-50 pounds	30.00	
- 51-75 pounds	40.00	
- 76-100 pounds	45.00	
- over 100 pounds	45.00 plus 1.00 per pound over 100	
Transportation fee	35.00	
Rabies deposit	25.00	
Sterilization deposit:		
	Cat	25.00
	Dog	50.00

Where indicated, fees for second, third, and subsequent violations are for those occurring within a 24 month period.

	<b>First Offense</b>	<b>Second Offense</b>	<b>Third Offense</b>	<b>Subsequent Offenses</b>
Impound fees	\$ 35.00	\$ 70.00	\$125.00	\$250.00

Minimum notice of violation penalties:

Animal nuisance, commercial permit, permit display	50.00	100.00	200.00	Criminal
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Licensing, permits, tags, rabies vaccination, at large, number of animals, staking, female dogs in heat, harboring stray animals, animals as sales premiums, sale of baby rabbits, fowl, and pet turtles	25.00	50.00	100.00	Criminal
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**D. Service Fees For Livestock:**

Board fees per day:

Large livestock 15.00

Small livestock 12.00

Impound fees:

Large livestock 75.00

Small livestock 30.00

Transportation fees – per trip or trailer 50.00

Dead livestock removal/disposal fees

Small livestock	Removal	150.00
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	Disposal	45.00
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Large livestock	Removal	300.00
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	Disposal	65.00
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Purchase price for unclaimed livestock is based on costs incurred by animal services during impound and recommendations made by the state brand inspector.

SECTION 2. This ordinance takes effect upon publication..

Passed by the City Council of Salt Lake City, Utah this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
CHAIRPERSON

ATTEST:

\_\_\_\_\_  
CITY RECORDER

Transmitted to Mayor on \_\_\_\_\_.

Mayor's Action: \_\_\_\_\_ Approved. \_\_\_\_\_ Vetoed.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY RECORDER

(SEAL)

Bill No. \_\_\_\_\_ of 2009.

Published: \_\_\_\_\_.

HB\_ATTY-#6822-v1-amending\_chapter\_8\_04\_Appendix\_A\_animal\_services\_fees

APPROVED AS TO FORM  
Salt Lake City Attorney's Office

Date 2/5/06

By [Signature]

SALT LAKE CITY ORDINANCE  
 No. \_\_\_\_\_ of 2009  
 (Amending Animal Services Fee Provisions)

An ordinance amending Appendix A to Chapter 8.04, *Salt Lake City Code*, pertaining to Salt Lake City Animal Services, increasing certain fees and adding new fee categories.

Be it ordained by the City Council of Salt Lake City, Utah:

SECTION 1. That Appendix A to Chapter 8.04, *Salt Lake City Code*, pertaining to animal services fees is amended to read as follows:

**APPENDIX A**

**SALT LAKE CITY ANIMAL SERVICES**

**ANNUAL PERMITS AND FEES**

**A. Permit Fees:**

Business selling only tropical or freshwater fish	\$ 50.00	
Commercial operations:		
	Up to 30 animals	<del>75.00</del> 100.00
	Over 30 animals	<del>150.00</del> 175.00
Feral cat colony registration	<del>5.00</del> <u>25.00</u>	
Pet rescue permit	25.00	
	If issued at shelter's request	0.00
Riding stables	<del>40.00</del> <u>50.00</u>	
Late fee (in addition to regular fee)	25.00	
<u>Domestic fowl permit</u>	<u>\$5 per bird to a maximum fee of \$40.</u>	

**B. Pet License Fees:**

	<del>1 Year</del> <u>Annual</u>	<del>2 Year</del>	<del>3 Year</del>	<u>Lifetime</u> *
Sterilized	\$ <del>5.00</del> <u>10.00</u>	\$ <del>9.00</del>	\$ <del>12.00</del>	n/a

<u>Sterilized and microchipped</u>		<u>8.00</u>		
Unsterilized	<del>25.00</del>	<u>45.00</u>	<del>45.00</del>	<del>60.00</del> n/a
<b>Senior citizen (age 60 and older):</b>				
<u>Sterilized and microchipped</u>				<u>5.00</u>
Sterilized		<del>\$15.00</del>		<u>25.00</u>
Unsterilized	<del>20.00</del>	<u>25.00</u>	<del>36.00</del>	<del>48.00</del> n/a
Replacement tag	<del>\$3.00</del>	<u>5.00</u>		
Transfer fee	<del>3.00</del>	<u>5.00</u>		
<u>Late Fee (in addition to regular fee)</u>		<u>25.00</u>		

\* Annual licensure is required but no additional fee will be charged for the lifetime of the pet.

**C. Service And Violation Fees For Pets:**

Adoption fee (includes <u>sterilization</u> , microchip and adoption packet)	<del>\$25.00</del>	<u>65.00 cats</u> <u>95.00 dogs</u>
Board fees per day for pets	<del>8.00</del>	<u>12.00</u>
<u>Voluntarily relinquished pet</u>		<u>35.00</u>
<u>Euthanasia fee – dog</u>		<u>50.00</u>
<u>Euthanasia fee – cat</u>		<u>25.00</u>
Pet disposal fees		<del>25.00</del>
<u>- up to 25 pounds</u>		<u>25.00</u>
<u>- 26-50 pounds</u>		<u>30.00</u>
<u>- 51-75 pounds</u>		<u>40.00</u>
<u>- 76-100 pounds</u>		<u>45.00</u>
<u>- over 100 pounds</u>		<u>45.00 plus 1.00 per pound over 100</u>
<del>Pet pick up and</del> <u>Transportation fee</u>	<del>25.00</del>	<u>35.00</u>
Rabies deposit		25.00
Sterilization deposit:		
	Cat	25.00
	Dog	50.00

Where indicated, fees for second, third, and subsequent violations are for those occurring within a 24 month period.

<b>First</b>	<b>Second</b>	<b>Third</b>	<b>Subsequent</b>
<b>Offense</b>	<b>Offense</b>	<b>Offense</b>	<b>Offenses</b>

Impound fees	\$ <del>25</del> 35.00	\$ <del>50</del> 70.00	\$ <del>100</del> 125.00	Criminal <u>\$250.00</u>
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Minimum notice of violation penalties:

Animal nuisance, commercial permit, permit display	50.00	100.00	200.00	Criminal
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Licensing, permits, tags, rabies vaccination, at large, number of animals, staking, female dogs in heat, harboring stray animals, animals as sales premiums, sale of baby rabbits, fowl, and pet turtles	25.00	50.00	100.00	Criminal
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**D. Service Fees For Livestock:**

Board fees per day:

Large livestock	<u>15.00</u> \$ <del>10.00</del>
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Small livestock	<u>8</u> 12.00
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Impound fees:

Large livestock	<del>60</del> 75.00
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Small livestock	30.00
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<del>Livestock disposal fee</del>	<del>100.00</del>
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Transportation fees — per trip or trailer	<u>25</u> 50.00
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Dead livestock removal/disposal fees

<u>Small livestock</u>	<u>Removal</u>	<u>150.00</u>
	<u>Disposal</u>	<u>45.00</u>
<u>Large livestock</u>	<u>Removal</u>	<u>300.00</u>

Disposal            65.00

Purchase price for unclaimed livestock is based on costs incurred by animal services during impound and recommendations made by the state brand inspector.

SECTION 2. This ordinance takes effect upon publication..

Passed by the City Council of Salt Lake City, Utah this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
CHAIRPERSON

ATTEST:

\_\_\_\_\_  
CITY RECORDER

Transmitted to Mayor on \_\_\_\_\_.

Mayor's Action:    \_\_\_\_\_ Approved.    \_\_\_\_\_ Vetoed.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY RECORDER

(SEAL)

Bill No. \_\_\_\_\_ of 2009.

Published: \_\_\_\_\_.

**SALT LAKE CITY FEE SCHEDULE WITH PROJECTED INCREASE IN REVENUE- Draft #2**

(Currently Appendix A of Title 8 - Animals)

	Salt Lake City Current Fees				Proposed Changes	Comments	2008 Projected Units	2009 Projected Increased \$
<b>PERMIT FEES</b>								
Commercial operations up to 30 animals				\$75.00	\$100.00	Cover processing and inspection costs	9	\$225.00
Commercial operations over 30 animals				\$150.00	\$175.00	Cover processing and inspection costs	7	\$175.00
Riding Stables				\$40.00	\$50.00	Cover processing and inspection costs	1	\$10.00
Pet shops selling only tropical or freshwater fish				\$50.00	\$50.00		2	\$0.00
Pet rescue permit				\$25.00	\$25.00		4	\$0.00
Pet rescue permit / If issued at shelter request				\$0.00	\$0.00			
Domestic fowl permit / Added to Appendix, no fee change						\$5 per bird up to \$40	45	
Feral cat colony registration				\$5.00	\$25.00	Cover processing costs	55	\$1,100.00
Late application renewal fee (in addition to regular fee)				\$25.00	\$25.00			\$0.00
								<b>\$1,510.00</b>
<b>PET LICENSE FEES</b>								
Sterilized	\$5.00	\$9.00	\$12.00	\$5.00	\$10.00	Delete 1 year 2 year and 3 year licenses	6182	\$30,910.00
Unsterilized	\$25.00	\$45.00	\$60.00	\$25.00	\$45.00	Delete 1 year 2 year and 3 year licenses	1267	\$25,340.00
Sterilized and microchipped				\$0.00	\$8.00	** New fee	39	\$312.00
Senior Citizen License Fees (age 60 and older)								
Senior citizen - sterilized (1 fee for life of pet when renewed as required)				\$15.00	\$25.00		407	\$4,070.00
Senior citizen - sterilized and microchipped (1 fee for life of pet when renewed as required)				\$0.00	\$5.00	** New fee	**	
Senior citizen - unsterilized (annual renewal fee)	\$20.00	\$36.00	\$48.00	\$20.00	\$25.00	Delete 1 year 2 year and 3 year licenses	143	\$715.00
Replacement tag				\$3.00	\$5.00		96	\$192.00
Transfer fee				\$3.00	\$5.00		10	\$20.00
Late license penalty (in addition to regular fee) / Added to Appendix, no fee change				\$25.00	\$25.00		1812	\$0.00
								<b>\$61,559.00</b>
** This license type will be new. This is to encourage pet owners to not only sterilize their pets but to obtain a microchip which will provide a better opportunity for return of the animal if lost.								
<b>SERVICE AND VIOLATION FEES FOR PETS</b>								
Adoption fee (includes microchip, health exam, and adoption packet)				\$25.00	\$30.00	Ordinance states up to \$30 / Appendix shows \$25		\$0.00
Sterilization fee cats				\$35.00	\$35.00	Total adoption fee for cats, \$85.00		\$0.00
Sterilization fee dogs				\$65.00	\$65.00	Total adoption fee for dogs, \$95.00		\$0.00
Board fees per day for impounded pets				\$8.00	\$12.00		3012	\$12,048.00
Turned over pet				\$25.00	\$35.00	New fee / See pet pick up and transportation fee	98	\$980.00
Euthanasia of dog					\$50.00	New fee	118	\$2,950.00
Euthanasia of cat					\$25.00	New fee	47	\$0.00
Pet disposal fee				\$25.00	see below			
Disposal of pet up to 25 pounds					\$25.00	Projection based on cat disposals 11-1-2007 to 10-31-08	60	\$0.00
Disposal of pet 26 to 50 pounds					\$30.00	Projection based on 1/3 of dog disposals	59	\$295.00
Disposal of pet 51 to 75 pounds					\$40.00	Projection based on 1/3 of dog disposals	59	\$885.00
Disposal of pet 76 to 100 pounds					\$45.00	Projection based on 1/3 of dog disposals	59	\$1,180.00
Disposal of pet over 100 pounds					\$45.00 plus \$1 per pound over 100			\$0.00
Pet pick up and transportation fee / CHANGE TO Transportation fee				\$25.00	\$35.00	Fee discription change	2	\$20.00
Rabies deposit				\$25.00	\$25.00			\$0.00
Sterilization deposit (mandated by Utah State Code, 10.17.17.42)								
Dog impoundment				\$50.00	\$50.00			\$0.00
Cat impoundment				\$25.00	\$25.00			\$0.00
Where indicated, fees for second, third, and subsequent violations are for those occurring within a 24 month period. (Salt Lake City October 2002)								
<b>Impound fees</b>								
1st impound				\$25.00	\$35.00		1854	\$18,540.00
2nd impound within 24 months				\$50.00	\$70.00		47	\$940.00
3rd impound within 24 months				\$100.00	\$125.00		17	\$425.00
Subsequent impounds within 24 months				\$0.00	\$250.00	Current fee shows criminal	4	\$1,000.00
<b>Minimum notice of violation penalties:</b>								
Notice of violation fee per violation / at large, no license, no rabies shots, etc	1st	2nd	3rd	Subsequent				
Notice of violation fee per violation / animal nuisance, commercial permit, etc	\$50.00	\$100.00	\$200.00	criminal	SLC Fees			
				criminal	SLC Fees			
								<b>\$39,263.00</b>



**Salt Lake City / Animal Services  
2008-2009 Service Proposals  
(DRAFT)**

In 2007, 14 Field Officers responded to 20,557 calls. 10,016 (49%) of those calls were in SLC.

The average number of total calls for service by 14 Field Officers in 2007 was 1,468.

In order to meet the proposed SLC contract rate, SLCAS will provide the equivalent of five full time Animal Control Officers to respond to SLC calls. With this staffing, it is anticipated that SLCAS will respond to 7,340 calls (a reduction of 2,676 calls from 2007). SLCAS proposes the following changes to call procedures/protocol to address the shortfall:

**Change of procedure to reduce the total number of calls:**

<u>Code Type</u>	<u>Description</u>	<u>2007 Call Volume</u>	<u>Description of Proposed Changes</u>	<u>Anticipated % Reduction</u>	<u>Anticipated # Calls Eliminated</u>
AN01	<b>Pick up / owner known animal</b>	50	<p>These calls are regarding animals that the owner wants to surrender to the shelter. Currently, we pick the animal up for a fee.</p> <p>Proposed Change: Owners may bring their animals to the shelter for a fee but the Officers will no longer pick up animals from the owner's home unless it is an emergency, the person has no way to transport the animal to the shelter or the animal is suffering.</p>	80%	40
AN02	<b>Pick up / stray animal</b>	1,586	<p>Currently, if citizens have contained a stray dog or cat (including trapping), they can call and have an Officer pick up the animal and transport it to the shelter.</p> <p>Proposed Change: Cats in traps will need to be brought to the shelter. We would continue to encourage citizens with nuisance cat problems to work with No More Homeless Pets of Utah (NMHPU) to address the issue.</p>	30%	476
AN05	<b>Dog at large / owner known</b>	617	<p>These are typically calls where a neighbor is reporting that a dog has been out at some point in the past (not that it is out at the time of the call). Today an officer will go to the owner's home to speak with them or post a notice on the door.</p>	20%	123

			Proposed Change: A notice of the complaint will be mailed to the dog owner.		
AN09	<b>Barking Dogs</b>	597	<p>Barking dog calls are very time consuming, often requiring lengthy conversations with both parties and multiple visits to the homes.</p> <p>Proposed Change: A notice will be mailed to the dog owner. The complainant will be sent an informational packet that includes a request to keep a record of when and how long the dog is barking. We will require that the complainant complete the appropriate steps before requesting assistance.</p>	70%	418
AN17	<b>Park Patrols</b>	379	Proposed Change: Instead of conducting random patrol of parks, Officers will only respond to reported violations if there is a complaint of a violation in progress.	50%	190
AN20	<b>Stray dog investigations</b>	1,396	<p>In most instances, stray dog investigations are only effective if an Officer can respond immediately.</p> <p>Proposed Change: If Officers cannot respond within 2 hours then the complainant will be called. If the dogs are not longer in the area the case will be cancelled.</p>	20%	279
AN24	<b>Wild Animal</b>	90	Proposed Change: SLCAS will respond if this is a call that someone owns a wild animal in SLC. In general, all other urban wildlife complaints on large and small wild life and waterfowl will be referred to the Utah Division of Wildlife Resources (DWR) unless the animal is in immediate distress.	30%	63
AN27	<b>Animal Nuisance</b>	105	<p>These animal nuisance violations are related to odors and unsanitary conditions.</p> <p>Proposed Change: These calls should be handled by the Salt Lake Valley Health Department.</p>	90%	95
AN48	<b>Barking Dog-Anonymous</b>	181	Proposed Change: Anonymous, barking dog complaints will not be taken unless the complainant	75%	136

			will give their contact information. The 25% that would give their contact information would now be Code AN09 “Barking Dogs” complaints (as listed above).		
<b>Various Low Priority Calls</b>			On a daily basis, Officers and Supervisors will evaluate and cancel low priority calls that had not been responded to that day. The complainant will be contacted about the case, if possible, before it is cancelled.		Approximately 856

Total Reduction	2,676
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The changes to call handling procedures outlined in the table above should reduce the number of calls within the SLC are to a level that can be adequately responded to by the proposed staffing.

Procedures for handling calls not identified here (including high priority calls) will not change. These calls will still be handled with the same expectations for response times and full customer service.