

Memo



Department of Community Development
Office of the Director

To: Planning & Zoning Enforcement Staff
From: Louis Zunguze, Community Development Director
Date: October 5, 2007

CC: Sam Guevara, Chief of Staff
Mary De La Mare-Schaefer, Community Development Deputy Director
Lyn Creswell, Chief Administrative Officer
Cindy Gust-Jenson, City Council Executive Director

Re: 90-day Interim Program for Planning Staff

First, I would like to sincerely express my appreciation for the constructive, positive discussions we have had regarding the Citygate process and all that it encompasses. The openness to change exhibited by staff is crucial as we move forward in this critical process. Thank you to each of you who have expressed enthusiasm and a commitment to ensuring our mutual success.

As requested, some of the Planning staff have already submitted their lists of assigned projects and tasks, which is very helpful. For those of you still working on them, please remember that the lists are due by the end of the day today.

Mary and I met with the Steering Committee of the Salt Lake Coalition for Orderly Development this morning to apprise them of the 90-day course of action as discussed with staff on Wednesday morning and to lay out ground rules for communication during this transition period. Concerns about projects will be communicated directly to the interim management team – George, Mary and myself– rather than to specific Planning staff

members. We have also asked them to be patient with us during this reorganization period.

I also want to clarify statements that appeared in a *Salt Lake Tribune* article this morning. The article states that the Citygate auditors “noted some projects are approved without public hearings”. The observations provided by the Citygate auditors to the City have not included any such references, and we have confirmed with Citygate that they have not made any remarks about such approvals. Secondly, the *Tribune* article mischaracterizes the imminent staffing changes. As you are aware, immediate staffing changes consist of a reorganization of responsibilities and task reassignments during the next 90 days. In cooperation with Patrick Thronson, Director of Communications for the Mayor’s Office, Mary and I are preparing an op ed piece to correct these errors and outline the process for the next 90 days, as well as the Division’s long-term goals and objectives.

Again, thank you for your ongoing support and positive participation in this vital and dynamic process. I welcome your direct comments or questions at any time.