
MEMORANDUM

DATE: May 11, 2007

TO: City Council Members

FROM: Sylvia Richards, Research & Policy Analyst

SUBJECT: Follow up information for the proposed Ground Transportation Office
Budget Amendment No. 3, FY 2006/07

Council Members:

During the follow up discussion on March 13th for Budget Amendment No. 3, fiscal year 2006-07, the Administration's request for funding was tabled pending receipt of additional information with regards to the specific location of the Ground Transportation Office.

According to the Administration, the Airport has indicated that there is not enough room to accommodate the Airport's needs and the needs of the Ground Transportation Administration. Although the Airport has offered to continue providing the vehicle inspections for another 12 to 18 months, the Airport Administration has indicated its desire that the City's Ground Transportation vehicle inspection garage be relocated away from the Airport. The proposed location is the city-owned clinic building at 650 South Redwood Road.

The Administration has adjusted its original budget amendment request and is now requesting one-time funding of \$32,000 to prepare the facility to be open for business, and to prepare plans for the addition of a vehicle inspection garage. The Administration proposes to use the \$32,000 as follows:

\$22,000	Start-up costs including security systems, office furnishings and equipment, and parking lot striping.
\$10,000	Architectural services to review and design the ground transportation vehicle inspection garage on the proposed property.

As a reminder, the Mayor's proposed budget includes a request for 2 FTE's and 1 FTE hourly employee to staff the Ground Transportation Office. After the annual budget process, the City Council will address the ordinance providing for ground transportation driver operator certificates, including criminal history background check requirements.

A. LOUIS ZUNGUZE
DIRECTOR

BRENT B. WILDE
DEPUTY DIRECTOR

SALT LAKE CITY CORPORATION

DEPT. OF COMMUNITY DEVELOPMENT
OFFICE OF THE DIRECTOR

ROSS C. "ROCKY" ANDERSON
MAYOR

CITY COUNCIL TRANSMITTAL

TO:  Lyn Creswell, Chief Administrative Officer **DATE:** April 25, 2007

FROM: Louis Zunguze, Community Development Director 

RE: Follow up information requested during Budget Amendment #3 discussions for start-up funding for the establishment of a Ground Transportation Administration Office at 650 South Redwood Road ("Clinic Building") in order to complete ground transportation vehicle driver background checks and licensing with the eventual addition of a ground transportation vehicle inspection facility.

STAFF CONTACTS: Orion Goff, Building Services Director, 535-6681
Brent Kovac, Ground Transportation Administrator, 535-6693

RECOMMENDATION: Provide requested funding of \$32,000.00

DOCUMENT TYPE: General Fund Budget Opening to Start-up Ground Transportation Administration Office at 650 South Redwood Road (Clinic Building)

BUDGET IMPACT: \$32,000.00 to be divided as follows:
- \$22,000.00 to cover the one time fixed start-up costs including but not limited to security systems, office furnishings and equipment, parking lot stripping, vault, etc.; and,
- \$10,000.00 for architectural services to review and plan the ground transportation vehicle inspection garage on the proposed property.

DISCUSSION:

Issue Origin: On September 13, 2004, City Council's revision to the City Code requiring all ground transportation vehicle drivers to obtain a City issued driver's license became an effective part of the City Code. The obtaining of such driver's license was based on certain criteria, one of which is the obtaining of a FBI III background check. Concurrent with the ordinance change, the Utah State Legislator amended their Airport Security Code allowing cities with airports to require a FBI criminal background check as a condition of providing ground transportation services to the city's airport. Currently, 10% of all ground transportation vehicle drivers receive Utah wide only background check, not the FBI III checks.

A change of this magnitude will require a facility and staffing to accomplish the increase in volume of drivers and the extensive nature of the background checks.

Analysis: Recent threats at public facilities across the nation have brought to light the potential to use vehicles, which can easily access all facets of the community, in a threatening manner.

During the past half year, a team from both the Airport and Ground Transportation have been meeting to determine the best alternative to achieve the requirements of City Code which requires that any person who operates a ground transportation vehicle upon the streets of the city shall first obtain and then maintain a valid ground transportation vehicle driver's license (5.71.250 & 260) after having successfully complete the FBI III background check and fingerprinting (5.71.330).

Both the Airport and Ground Transportation staffs strongly recommend that the City perform background checks for ground transportation drivers consistent with Airport background check requirements. These ground transportation drivers currently do not have background checks consistent with obtaining their most complete nationwide history yet they have wide spread abilities to access and interact in areas where the public congregates throughout the City including the Airport.

This team determined that there would be a requirement for a separate office and staff to provide the functions described above allowing ground transportation drivers to obtain the necessary license and background checks and in the future, complete the required vehicle inspections (5.71.180). The driving goals were **simplicity, efficiency and convenience in a one-stop-shop** when determining a suitable location for those drivers. Both partners of the team, the Airport and Ground Transportation looked extensively at their facilities and determined the need for a new alternative location due to the heavy volumes of drivers and vehicles each day – up to some 35 to 50 drivers per day for background checks/licensing and some 12 to 15 inspected vehicles per day.

Evaluations and site studies were undertaken for dozens of potential new locations, none of which meet all the minimum requirements of adequate space for parking, processing and inspection. The City owns the property at 650 North Redwood Road, which comprises a large building and more than adequate parking in a location relatively convenient to the Airport. It is our opinion that there will be sufficient room at that location to build the additional inspection garage within the next year (the Airport has requested the City relocate this inspection process).

Master Plan Considerations: None

Recommendation: In order to meet the requirements as established by City Council and to minimize the above mentioned threats and any potential passenger safety issues to the community, an office must be created to process and manage the background checks. Such a ground transportation background check office will provide a “vehicle” to manage security measures consistent with the highest of standards which will enhance safety for the traveling public. A vehicle inspection facility on the same site would make the location a “one-stop shop” for the ground transportation industry in Salt Lake City.

PUBLIC PROCESS: N/A

RELEVANT ORDINANCES:

5.71.250 License Required For Operators:

It is unlawful for any person to operate a ground transportation vehicle upon the streets of the city without having first obtained and having then in force a valid ground transportation vehicle driver's license issued by the police department of the city, under the provisions of this chapter. The foregoing notwithstanding, a ground transportation vehicle operator, other than a taxicab operator, who has operated upon the streets of the city prior to the effective date hereof and while in the employ of a ground transportation business duly licensed by the city, shall have until thirty (30) calendar days from the effective date hereof to file an application for a valid ground transportation vehicle driver's license issued by the city. (Ord. 69-04 § 2, 2004)

5.71.260 Permitting Unlicensed Operator Unlawful:

Except as provided in section 5.71.250 of this article, or its successor, it is unlawful for any person who owns or controls a ground transportation vehicle to permit it to be driven, and no ground transportation vehicle licensed by the city shall be so driven at any time for hire, unless the ground transportation vehicle is operated by a driver who has then in force a valid ground transportation vehicle driver's license issued under the provisions of this chapter. (Ord. 69-04 § 2, 2004)

5.71.330 Background Check Required:

The prospective applicant shall be required to obtain through the appropriate governmental agency the results of a federal bureau of investigation (triple III) background check on the applicant. Applicant shall authorize said agency to forward said results directly to the chief of police. Applicants for renewal of ground transportation vehicle driver's licenses, who have previously provided the FBI triple III background check to the city, shall only be required to obtain a local and Utah state background check through the police department. (Ord. 69-04 § 2, 2004)

5.71.180 Periodic Inspections:

With the exception of buses operated by charter bus companies in interstate commerce, every vehicle subject to the requirements of this chapter shall be inspected by the city every six (6) months in order to make certain that such vehicles and their drivers comply with the requirements of this chapter and that each such vehicle is being maintained in a safe and efficient operating condition in accordance with the following inspection requirements: ...

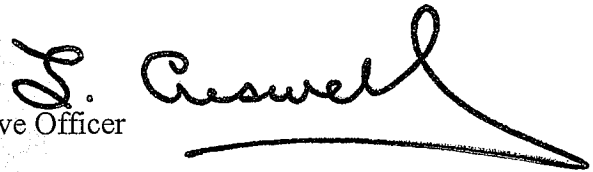
COUNCIL TRANSMITTAL

TO: Van Turner, Chair
Salt Lake City Council

FROM: Lyn Creswell, Chief Administrative Officer

DATE: May 9, 2007

SUBJECT: Budget Amendment No. 3A



The attached budget amendment packet is a continuation of Budget Amendment #3, Initiative A4, and is transmitted to the City Council Office for a briefing on May 22, 2007.

The attached ordinance to amend the budget has been approved by the City Attorney.

cc: Dan Mulé, City Treasurer
Shannon Ashby

SALT LAKE CITY ORDINANCE
No. _____ of 2007
(Amending the Final Budget of Salt Lake City,
including the employment staffing document,
for Fiscal Year 2006-2007)

AN ORDINANCE AMENDING SALT LAKE CITY ORDINANCE NO. 32 OF
2006 WHICH ADOPTED THE FINAL BUDGET OF SALT LAKE CITY, UTAH, AND
ORDINANCE NO. 57 OF 2006 WHICH RATIFIED AND RE-ADOPTED THE FINAL
BUDGET THE FISCAL YEAR BEGINNING JULY 1, 2006 AND ENDING JUNE 30,
2007.

PREAMBLE

On June 15, 2006, the Salt Lake City Council adopted the final budget of Salt Lake City, Utah, including the employment staffing document, for the fiscal year beginning July 1, 2006 and ending June 30, 2007, in accordance with the requirements of Section 118, Chapter 6, Title 10 of the Utah Code Annotated, and said budget, including the employment staffing document, was approved by the Mayor of Salt Lake City, Utah. On August 8, 2006, the City Council ratified and re-adopted the final budget.

The City's Policy and Budget Director, acting as the City's Budget Officer, prepared and filed with the City Recorder proposed amendments to said duly adopted budget, including the amendments to the employment staffing document, copies of which are attached hereto, for consideration by the City Council and inspection by the public.

All conditions precedent to amend said budget, including the employment staffing document, have been accomplished.

Be it ordained by the City Council of Salt Lake City, Utah:

SECTION 1. Purpose. The purpose of this Ordinance is to amend the final budget of Salt Lake City, including the employment staffing document, as approved, ratified and finalized by Salt Lake City Ordinance No.32 of 2006 and Ordinance No. 57 of 2006.

SECTION 2. Adoption of Amendments. The budget amendments, including amendments to the employment staffing document, attached hereto and made a part of this Ordinance shall be, and the same hereby are adopted and incorporated into the budget of Salt Lake City, Utah, including the employment staffing document, for the fiscal year beginning July 1, 2006 and ending June 30, 2007, in accordance with the requirements of Section 128, Chapter 6, Title 10, of the Utah Code Annotated.

SECTION 3. Certification to Utah State Auditor. The City's Policy and Budget Director, acting as the City's Budget Officer, is authorized and directed to certify and file a copy of said budget amendments, including amendments to the employment staffing document, with the Utah State Auditor.

SECTION 4. Filing of copies of the Budget Amendments. The said Budget Officer is authorized and directed to certify and file a copy of said budget amendments, including amendments to the employment staffing document, in the office of said Budget Officer and in the office of the City Recorder which amendments shall be available for public inspection.

SECTION 5. Effective Date. This Ordinance shall take effect on its first publication.

Passed by the City Council of Salt Lake City, Utah, this _____ day of _____, 2007.

CHAIRPERSON

ATTEST:

CHIEF DEPUTY CITY RECORDER

Transmitted to the Mayor on _____

Mayor's Action: _____ Approved _____ Vetoed

MAYOR

ATTEST:

CHIEF DEPUTY CITY RECORDER

APPROVED AS TO FORM
Salt Lake City Attorney's Office
Date 5/9/07
By Evelyn Starnes

(SEAL)

Bill No. _____ of 2007.

Published: _____.

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