
MEMORANDUM

DATE: July 13, 2007
TO: City Council Members
SUBJECT: Parley's Historic Nature Park
FROM: Jan Aramaki

Since the Council's January 9, 2007 briefing regarding a proposal to amend sections of *Salt Lake City Code* that would designate Parley's Historic Nature Park as a permitted dog off-leash area, numerous emails and correspondences have been submitted by community members and comments have been made during "public comments" at City Council meetings. City Council Members have previously received a copy of all comments received and Council staff has been keeping a database of these comments. If City Council Members would like to obtain either an electronic copy or hard copy of the database, please email: janice.aramaki@slcgov.com or call Council staff.

Attached are the following resources for the Council's discussion regarding Parley's Historic Nature Park:

1. Written report from the Parley's Historic Nature Park's Working Group
2. Administration's transmittal dated November 29, 2006 regarding Parley's Historic Nature Park – Dog Off-leash Designation Issue (Administration's findings/recommendation from the one year off-leash trial basis).
3. Resolution No. 52 of 2004 approving modified process and evaluation guidelines developed by the Public Services Department regarding the City's Dogs Off-Leash Program

Parley's Historic Nature Park

Charge of the Committee

The Salt Lake City Council members received a large volume of emails, phone calls, and correspondence regarding whether or not Parley's Historic Nature Park should be an on-leash or off-leash area for dogs. The issue is complicated, with many factors to consider such as environmental issues, history of the park, volunteer participation in a trial off-leash period, multi-uses, and the need for off-leash areas for dogs, etc.

While the City Council has responsibility to make the final decision on the policies for Parley's Historic Nature Park, the Council Members felt they would like to receive input from a group of community members who are willing to research possible options and the pros and cons of each of these options. While it may not be possible for a group, representing all interested parties, to come to a single conclusion, the analysis and sentiments of a broad-based group on an acceptable range of alternatives would be appreciated by the City Council Members.

The City Council appointed community members to this ad hoc group whom they felt would be willing to listen to all sides of the Parley's Historic Nature Park issues and seek out recommendations that would best serve the greater Salt Lake community.

As a part of the committee's work, the City Council was also interested in understanding conditions that would need to be met in order for there to be successful implementation of each alternative presented by the committee.

The City Council retained two facilitators, Mary DeLaMare-Schaefer and Patricia Comarell, to help establish a process by which committee members could explore possible outcomes and determine the areas where there was consensus.

This Committee was comprised of individuals from a variety of backgrounds including open space proponents, off-leash dog advocates, environmental and wildlife backgrounds County parks, BMX rider group, community members involved in the creation of Parley's Historic Nature Park in the mid-1970s, and various neighborhoods. The members were:

Nancy von Allmen
Terry Becker
Julie Bryan
Angelo Calacino
Emanuel "Manny" Floor
Bruce Hamilton
Ty Harrison

Emil Kmet
Kirk Huffaker
D. J. Loertscher
Rita Lund
Kate Mahoney
Lynne Olson
Lisa Schmidt

Committee Recommendations

What We Agreed On

1. We want to protect, restore, and enhance the park.
2. We want to protect the natural areas of the park (e.g., riparian corridor).
3. We feel there needs to be a rational master plan for the park.
4. We want to work together and have different groups involved.
5. We feel that there must be increased and effective enforcement.
6. We want to work with the County and City to take more responsibility and be more proactive about protecting, restoring, and enhancing the nature park.
7. We feel the park should be used by multiple user groups.
8. The park should remain as open space.
9. The area is a valuable resource for the City – therefore we all want the best for the area so the area is not diminished.
10. A management plan is needed to tie together what ought to happen with how to make it happen.

Recommendations Which Have Consensus

1. **Appoint a park advisory board to provide stewardship for the park.** There should be a group appointed by the Council that will be tasked with protecting, restoring, and enhancing the park.
 - a. Members should come from the various user groups as determined by the Council, including (but not limited to): dog owners, nature park enthusiasts, city staff (e.g., parks, graffiti), BMX users, joggers/hikers, utility company representatives, historic representatives, birders, and others who may wish to be involved.
 - b. **Their responsibility would be to:**
 - 1) Adopt an interim management plan within 90 days. This is a more specific plan to implement the Master Plan and address operations for the park.
 - 2) Develop a master plan for the park which includes the long range vision
 - a) How do we want to use this resource?
 - b) What do we want to happen?
 - c) What are our goals and objectives?
 - d) Plan for the use of the resource in general terms

- 3) Monitor the day-to-day operations in the park and make recommendations to the City.
- 4) Establish partnerships with other organizations, such as:
 - a) Salt Lake County
 - b) Utah Rivers Council
 - c) Utah Open Lands
 - d) A wetlands engineer
 - e) Utah Division of State History.
 - f) FIDOs
 - g) BMX riders
 - h) Audubon
 - i) Tree Utah and the Utah Department of Forestry
 - j) Trails groups, e.g., PRATT
 - k) Community councils
- 5) Encourage user groups to participate in maintaining the park so they feel ownership.
- 6) Determine criteria by which the park's health can be determined, e.g., environmentally, usage, impacts, etc. This criteria will help to determine how the plans are working, and should be quantifiable. This will give a consistent scorecard or logging of use as a foundation for the management plan
- 7) Annual assessment of PHNP marking any improvements or problems within PHNP, as monitored by the criteria determined by the Board

2. Develop a Management Plan for the park. To accomplish this, the Committee makes the following recommendations.

- a. With the City's assistance, accumulate information upon which to base the master and management plans decisions. The information needed from the City is as follows:
 - 1) A professional, impartial inventory of the park to provide a documented baseline (e.g. natural areas, habitat, historical elements and features)
 - 2) A plan to ensure erosion control on the hillsides, designate areas to be restored (e.g., cellar and aqueduct), streambanks, erosion repair, plantings/ revegetation, weed control, seasonal closures in certain areas
 - 3) What areas (based on scientific data) should be considered for seasonal closures to protect habitat
 - 4) Assessment of wildlife and habitat
 - 5) Signage, both interpretive signs and rules about maintenance and care of the park, including BMX warning and jump information.
 - 6) Park hours

- 7) Fencing / barriers, especially at the entrance and down along the main road after the first turn. Fencing that also can help with erosion control
 - 8) Consider dog impacts to neighbors of the park, whether they be on- or off-leash
 - 9) At the entrance of the park, install a hand rail along the slope (It is difficult to keep footing in the winter.)
 - 10) Stream bank stabilization
 - 11) An assessment as to whether liabilities exist and how they can be mitigated
 - 12) Bring in trail planners to evaluate the trails and to eliminate cross-cutting (affects erosion too)
 - 13) Check to see ADA requirements are being met
 - b. An outline of how the park rules will be enforced.
- 3. Develop and strengthen partnership with the County.** Because the County owns Tanner Park and Tanner Park is so closely aligned with the Parley's Historic Nature Park, the City, County, and PHNP advisory committee should work together.
- a. Salt Lake City leaders should work with Salt Lake County and other cities in the region to develop an open space plan which would include other "Off-Leash" areas, both within the County and in the vicinity of PHNP.
 - b. Salt Lake City should proceed with plans to develop other off-leash areas within the City and investigate additional ways that off-leash areas could exist, e.g., trails around golf courses.
 - c. Provide matching funds for development, maintenance, and enforcement
 - d. Reach an agreement on maintenance responsibilities
- 4. Recognize BMX riders as legitimate users of this park**
- a. Identify a contact for the group
 - b. Appoint a leader for the jumps
- 5. Provide financial resources needed to:**
- a. implement the master and management plans
 - b. properly repair and maintain the park
 - c. provide strong enforcement of the rules for the park
 - d. locate and develop additional off-leash parks
- 6. Provide strong enforcement within the park**
- a. Define and clarify the rules for the park, and who is responsible for enforcing which rule
 - b. Encourage peer pressure to enforce the rules
 - c. Enhance the Animal Services and Parks Departments' services to this park
- 7. Develop a timeline for implementation.** So the users of the park will not lose heart that these recommendations will be implemented and so everyone knows what to expect, a reasonable timeline should be established

Options for City Council Consideration

The Committee members had strong consensus on the recommendations listed above. They believe that all recommendations need to be instituted regardless of the final Council action on the options listed below. It is clear that financial resources and enforcement are major issues – and that a master plan and a management plan are required.

The Committee identified three options for the Council and the Committee members were strongly divided on each of them. There was no consensus on any one.

In all three options, it is assumed that the above recommendations and BMX use will be included.

Here are the three options:

1. Dogs off-leash, the park shared by all users all the time.

Those who support off-leash use of the park feel the “test year” has been a success based on their hard work as volunteers in the Park. The lack of alternate dog park areas has placed great strain on this and other dog areas. Those who favor this option believe there can be better management as to the number of dogs in the area and that there should be some limited or seasonally protected areas. They, too, support the historic nature park and feel that dogs off-leash is a compatible use.

Those who oppose this option believe that the trial period was not successful and damage to the Park has been extensive. They believe the trial period should be terminated and all dogs should be on-leash immediately until a master plan is completed and implemented. They believe that in the future there may be off-leash opportunities for part of the Park.

2. Segregate or split uses into segments of the park, or set times when certain uses are allowed in the various areas.

This middle ground position to be based on a master plan and management plan to be completed immediately and was favored by a few Committee members. They felt it was a rational approach.

Dog owners took the position that this would limit off-leash use to which they were assured by virtue of the trial period and by virtue of agreements with the City.

Others felt that any dog off-leash use was “too much.”

3. Dogs on-leash in all areas, all the time.

Those favoring this position ask that off-leash be stopped immediately while the master plan and management plan area completed. They believe the Park should be a nature and historic Park and that all off-leash operation does not make this possible.

They believe that the master plan should consider dog owners uses on some basis.

They also believe that this position will help restore, protect, and enhance the area.

Dog owners oppose this position and hold the limited other available off-leash areas are a big factor in their position and that Parley's is a perfect area for them. They again take the position that their hard volunteer work enhanced the Park and the Park should be off-leash.

Comment

The Committee members believe that this land is a special place and that any final allowed uses must be based on what is good for the land area and for the entire community. As you might expect, the Committee members are passionate about their positions. Until there is an agreed upon master plan and management plan – and the funds to implement the plans – no consensus is likely.

COUNCIL TRANSMITTAL

TO: Sam Guevara *Sam*
Chief of Staff

DATE: November 29, 2006

FROM: Rick Graham *Ry*
Director of Public Services Department

SUBJECT: Parley's Historic Nature Park – Dog Off-leash Designation Issue

STAFF CONTACT: Rick Graham 535-7774

DOCUMENT TYPE: Ordinance Amendment

RECOMMENDATION: That the City Council approve an amendment to the City Code that will designate the Parley's Historic Nature Park as a permitted dog off-leash area.

BUDGET IMPACT: None

BACKGROUND/DISCUSSION: Sections 8.04.390 and 15.080.070 of the City Code state that with the exception set forth in Subsection B of each Section, it is unlawful for the owner or a person having charge, care, custody or control of any animal to allow such animal at anytime to run at large. Subsection B states that dogs shall be permitted to run off-leash only in areas of parks or public spaces specifically authorized by City ordinance. It further states that the Public Services Department may conduct additional experiments in other areas of the City for possible future legislative enactment establishing such areas as "off-leash areas" provided such experiments are conducted in accordance with the guidelines approved by the City Council in its Resolution 101 of 1999. Resolution 101, as enacted, created and approved a process and evaluation guidelines developed by the Public Services Department. In September, 2004, Resolution 52 of 2004, approving a modified process and evaluation guidelines developed by the Public Services Department, was passed by the City Council. (See attached.)

The Evaluation Process consists of eight (8) steps:

1. A City resident, City official, or other interested party may petition the City to initiate the process to designate an area as off-leash. Such petition requires

the signature of at least 25 City residents. If the area requested is located within the boundaries of an active community council, the request must be forwarded to that community council for comment and recommendation.

2. The Salt Lake City Parks Division will evaluate the proposal and make a recommendation to the Public Services Department Director.
3. Proposals that meet the evaluation guidelines will be recommended to the Administration for review and endorsement.
4. A community based, "Parks for Dogs Advisory Panel" will be established to meet as needed to discuss issues relating to the off-leash areas. The panel will have responsibilities to monitor off-leash area use, develop education programs, raise funds and work to make the off-leash program successful.
5. Each new off-leash site must pass a 12 month test period before it can be permanently established.
6. During the test period City Parks' staff and animal control service providers will monitor the off-leash area.
7. At the conclusion of the test period City Parks' staff will make a final recommendation to the Administration and City Council on whether to make the designation official.
8. Official designation will be included in the City Code.

On October 12, 2004, the Public Services Department received a written petition from Millcreek F.I.D.O.S. requesting that the Parley's Historic Nature Park be designated an off-leash area for dogs. The Public Services Department followed the evaluation process outlined in the Resolution.

In a letter to Mayor Anderson dated October 12, 2005, the Public Services' Department recommended that the park be designated off-leash for dogs for a one (1) year trial period. Mayor Anderson supported the recommendation and on November 1, 2005 the one-year trial period began. The trial period concluded on November 1, 2006.

As a condition of its recommendation to the Mayor to conduct the one-year trial, the Public Services Department identified 15 action steps that it would take. They are as follows.

1. Convene the one-year test period effective November 1, 2005.
2. Millcreek F.I.D.O.S. to sign Letter-of-Understanding.

3. Convene the "Parks for Dogs Advisory Panel"; develop a plan for reviewing compliance, monitoring park use, developing educational programs, and fund raise. Meet when needed.
4. Petition Group to assign an official contact person; meet with the City to develop an annual training program and a schedule for area clean-up; develop a monitoring schedule.
5. Have an independent organization to monitor environmental impacts at the park, such as University of Utah Student Learning Project or another interested environmental organization.
6. Take pictures of the park and document site.
7. Install appropriate signage in Tanner Park parking lot, adjacent cul-de-sac, at the entry to the off-leash area and in park.
8. Work with the County to create a reasonable barrier between the parking lot, Tanner Park and entry to the off-leash area.
9. Meet with County Animal Control Services and discuss and arrange a monitoring schedule.
10. For the test period Park Divisions managers will walk park monthly and create a report.
11. Monitor park use; install appropriate barriers when needed to keep access away from historical sites, stream banks and hillsides.
12. Establish regular trash collection schedule for park.
13. Meet with the community association and discuss future improvement programs for the park; and public amenities; establish funding schedule.
14. Work with Advisory Panel and Petitioner to schedule and conduct off-leash education days in the park.
15. Work with the County to address park and off-leash issues.

The following information explains the actions taken by the Public Services Department, the petitioner and other partners during the trial period in response to the 15 recommended action steps.

1. Convene the one-year test period? Completed.

2. Letter of Understanding? Millcreek F.I.D.O.S. and the City signed the agreement prior to the start of the test period.
3. Convene the Parks for Dogs Advisory Panel? A panel was convened that included a community representative for each existing off-leash area including the Parley's Historic Nature Park. The panel met twice, participated in several phone call discussions and conducted several site visits with Parks Division staff. The panel agreed that Millcreek F.I.D.O.S. would take the lead position in developing education programs and fund raising initiatives for the park. F.I.D.O.S. organized and conducted several group clean-up and education days. It also took the initiative to make improvements to the park to support off-leash use. Clean up days were held on March 2nd and April 22nd. One of the clean up days focused on the removal of thistle weed that is invading the park. Education days were held on November 1st, 2nd, 8th and 9th in 2005; and March 4th and 22nd, April 22nd, and September 24th in 2006. Education materials paid for by F.I.D.O.S. was distributed at these events. F.I.D.O.S. volunteers coordinated work projects with the Parks Division to improve the park. It cleaned drain lines; installed new sections of drain line to de-water a boggy section of a trail; built an 18 foot section of boardwalk across a muddy area of a walking path; placed wood chips on trails; built and installed poop bag dispensers; and built and installed a lost and found box. It obtained a charitable contribution permit from the State of Utah. It placed information signs throughout the park; and it distributed materials to park visitors.
4. Official contract person for the petitioner? Rita Lund.
5. Independent organization to monitor impacts? A University of Utah Writing Class working through the Bennion Center organized a study group to monitor and evaluate visitor use of the park for a period of time in the spring of 2006. The group conducted on-site visits, and surveyed park users and property owners living along the perimeter of the park. Though not scientific in its approach the group provided information that was useful to the City to better understand who uses the park and the patterns of use in the park.
6. Pictures to document public use impacts? Completed.
7. Install signage? Completed and maintained during the test period.
8. Install a barrier between Parley's Historic Nature Park and Tanner Park? Completed.
9. Animal Control to monitor off-leash activity? Met with Animal Control at the beginning of the test period and at the end of the period. Because of its workload Animal Control was not able to set and follow a continuous routine site visit schedule. It also reported to the City that the need for routine visits was not needed because the agency was not receiving calls to report problems

in the park. Animal Control reported that it only received 10 calls for this park and that this site presented no problems different from other off-leash areas in the City. It reported that during the test period no citations were issued and no dog bites were reported. It reported that the park works well as an off-leash area because the entire park is designated off-leash. It said it would support a decision to keep the park as an off-leash area if the City chose to do so.

10. Parks Division monthly visits to the park? Completed.
11. Monitor use and install barriers where needed? No barriers were installed, but based on the use patterns the City will need to install control barriers in hillside areas and along stream banks to control erosion and re-direct public access. This is an issue that will require CIP funding.
12. Regular trash collection? Two times per week.
13. Meet with community to discuss future improvements? Has not been done, but will be scheduled this coming year as part of the CIP process.
14. Schedule and conduct education days in the park? See #3.
15. Work with County to address issues? Completed; see #'s 7 and 8.

The Administration believes that the test period has shown that the Parley's Historic Nature Park can support off-leash dog use, and it recommends that the City Council authorize the use by amending the City Code. The Public Services Department believes the one year trial period successfully demonstrated that off leash use is an appropriate permitted use in the park and that dog owners, for the most part, can observe use rules and fulfill their personal responsibilities as dog owners. Critical to the success of the trial period was the involvement of the petitioner, Millcreek F.I.D.O.S. It completely fulfilled its responsibilities as agreed to in the Letter of Understanding. The agreement has no termination date so F.I.D.O.S. remains obligated to continue its role and presence in the park.

Parley's Historic Nature Park is a unique natural asset of the City. In the mid 1970's with the help of the local community land parcels were assembled and purchased that resulted in the creation of the park. Allowing dogs to run off-leash was not envisioned by the City or the community when the park was created. Time, along with a change in the recreation culture and public needs of the City residents has necessitated a shift in public use policy. Parley's Historic Nature Park would become the City's fifth permitted off-leash area. This park will be unique from the other four sites because of its size, 88 acres, and because of its unique setting. Allowing dog owners to unleash their dogs in an undeveloped natural setting represents a bold step, but a needed step. The canyons and natural open spaces that surround Salt Lake City heavily restrict dog use. City residents

who own dogs and wish to use the local canyons and open spaces are not able to do so with their dogs. Parley's Historic Nature Park fills that need in a controlled setting.

The Administration fully understands that a decision to officially designate the park as an off-leash area will be met with some resistance from community members living near the park and other who wish to restrict use of the park. The decision to recommend dedicated off-leash use is partly about balance. The City has hundreds of acres of developed park space that restrict dogs and their owners to on-leash use. Additionally, Salt Lake City is surrounded by thousands of acres of natural open space and canyons that are easily accessed, and that are heavily controlled by leash laws. Allowing dogs to run off-leash in Parley's Historic Nature Park fills a large public need that cannot be met in any other way.

PUBLIC PROCESS:

Meetings were held and public input was received prior to the one-year trial period.

Resolution 52 of 2004/approving modified process for guidelines for dogs off-leash program.

—RESOLUTION NO. 52 OF 2004—
APPROVING MODIFIED PROCESS AND EVALUATION
GUIDELINES DEVELOPED BY THE
PUBLIC SERVICES DEPARTMENT REGARDING
THE CITY'S DOGS OFF-LEASH PROGRAM

WHEREAS, the City Council has heretofore enacted ordinances establishing designated areas of certain city parks as areas where dogs may run without leashes under controlled conditions and has heretofore enacted Resolution No. 101 of 1999, approving process and evaluation guidelines developed by the Public Services Department regarding the City's dogs off-leash program; and

WHEREAS, the City's Public Services Department ("the Department") has developed modified process and evaluation guidelines from those previously developed in determining the propriety of establishing additional off-leash areas within the City in the future as well as a form letter of understanding to be entered into between the City and sponsors willing to accept certain responsibilities regarding off-leash parks/areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Salt Lake City, Utah:

That it does hereby express its approval of the modified process and evaluation guidelines developed by the City's Public Services Department ("the Department") regarding establishing additional areas within the City for dogs to run off-leash, as set forth in Attachment "A" and the *Salt Lake City Letter of Understanding - Off-leash Dog Park/Area* set forth as Attachment "B," attached hereto and made a part hereof by this reference.

Passed by the City Council of Salt Lake City, Utah, this 9th day of September, 2004.

ATTACHMENT "A"

**Public Services Department
Modified Process and Evaluation Guidelines
Regarding Future Dogs Off-Leash Areas**

The Public Services Department proposes the following modified process and development guidelines:

PROCESS

1. The process is a community friendly process directed at serving the interests of Salt Lake City residents. A Salt Lake City resident, city official, or other interested party must provide Salt Lake City Public Services a petition signed by at least 25 Salt Lake City residents in order to initiate the process to designate an area as off-leash. If the location is in an area represented by an active Community Council, the request must be forwarded to that Community Council for comment and recommendation.
2. City Parks Division personnel will receive and evaluate the proposal. Staff will meet with interested parties and address any issues related to the request. Staff will make final recommendations to the Public Services Department Director.
3. Requests that meet development guidelines will be recommended to the City Administration for review and endorsement.
4. A community based "Parks for Dogs Advisory Panel" will be established that will meet as needed to discuss issues relating to the off-leash areas and to solve community problems. The panel will monitor off-leash area use, develop education programs, raise funds, and work to make the off-leash area successful for both dog owners and non-dog park users. The panel should consist of a representative from each community council having an off-leash area within its boundaries; a Public Service Department representative; and a County Animal Services representative. The panel's recommendations shall be advisory only and in no way binding upon the City staff, administration, or Council.
5. Each new off-leash site must pass through a 12-month test period before it can be permanently established.
6. During the trial period City parks staff and animal control services will monitor the activities within the off-leash area.
7. At the conclusion of the trial period City parks staff will make a final recommendation to the City Administration and City Council on whether to make the off-leash designation official. Each new site will be considered for establishment by ordinance after the 12-month test period.
8. Official designation will be included in the City code.

EVALUATION GUIDELINES

The criteria used by the City to establish an off-leash area in a City park will be as follows:

1. The prospective off-leash area must exist within property owned by Salt Lake City or other consenting governmental entity.
2. The off-leash area must be appropriate in size in relation to the size of the area and historical uses. The off-leash area will not unduly occupy, interfere, or displace existing activities, facilities, or other historical factors or areas in the park.
3. Areas within Liberty Park, City Cemetery, public squares, plazas and designated watershed areas will not be considered appropriate sites for an off-leash area.
4. An area proposed as an off-leash site must be consistent with established use and/or must meet arising community needs. Special care will be taken to avoid children's play areas.
5. An off-leash area must be accessible to support enforcement.
6. Salt Lake City will provide appropriate signage, waste facilities, and, when budgets allow, other amenities relating to dog use.
7. The need for physical, topographical, or other constructed barriers to assist in avoiding conflict between park users will be considered.
8. The potential conflicts with the park master plan or other restrictive covenants will be evaluated.
9. Any public health, environmental and safety concerns will be reviewed.
10. Consideration will be given to park accessibility (Americans with Disabilities Act issues) where feasible.
11. Evaluation will be made of other sites in the community that might be more compatible.
12. No off-leash area may be located next to a school.

13. The ability of the park to support the activity will be reviewed.

14. A "sponsor" (including, but not limited to, individuals who signed a petition, FIDOS, a business, community council, or private citizen) must be willing to adopt the off-leash park with the task of keeping the park reasonably clean of dog feces, litter related to off-leash activities, etc. A "Letter of Understanding" will be signed to clarify the roles and responsibilities of Salt Lake City and the sponsor group at each off-leash area.

ATTACHMENT "B"

Salt Lake City Letter of Understanding Off-leash Dog Park/Area

I. Purpose

The purpose of this agreement is to outline the duties of Salt Lake City (SLC) and _____ (sponsor) for the operation of the _____ (site name) off-leash area. This agreement lays out the responsibilities a sponsor will carry out in support of the program, describes the limits of a sponsor's responsibilities, and clarifies the roles of SLC. If a site sponsor fails to meet the responsibilities outlined in this agreement, the City retains the right to eliminate the off-leash designation of the site.

II. Effective Date

This agreement will be in effect upon signature by the Salt Lake City Public Services Department Director and the off-leash area sponsor. It shall continue, with amendments or revisions as necessary, unless terminated by the City.

III. Responsibilities

Administration of Agreement: Sponsors from each Salt Lake City Off-Leash Area and a representative from SLC Parks Division will meet on a regular basis, but at least bi-annually, to discuss off-leash areas managed by SLC and supported by the sponsor. Such meetings shall be open to the public. The purpose of these meetings is to discuss clarifications, additions or amendments to this agreement. City staff from the Parks Division and the Mayor's Office shall provide oversight required to carry out duties under this agreement, and shall monitor and administer it.

1. **Operations.** SLC has primary responsibility for maintenance of all off-leash areas. Parks staff will ensure that maintenance and improvements initiated and carried out by the park sponsor are done according to SLC specifications. SLC Parks will inform individual site sponsors of issues relating to the maintenance or operation of off-leash areas, and may request the sponsor's help in resolving them.

SLC Parks staff will ensure that all responsibilities and duties under this agreement are carried out according to City policies, rules and ordinances, and will provide the off-leash area sponsor with copies of all such off-leash areas policies, rules and ordinances.

A single person or group will be assigned by the sponsor to carry out duties at each off-leash site. Each person or group will provide SLC Parks with a number where the City can reach, or leave a message for, the designated representative. The designated representative will respond to City inquiries within a reasonable time. SLC shall respond to the sponsor and its site stewards' inquiries within a reasonable time. If there is a change in the lead site sponsor, the sponsor will notify SLC staff by telephone, written correspondence or another mutually agreed-upon method.

2. **Education, Training and Information.** On a bi-annual basis, the City expects sponsors and their volunteers to provide, with prior notice to and approval from SLC, education events for dogs and their owners. Topics may include issues reasonably related to off-leash dog areas or dogs and their owners.

Sponsors and their volunteers may provide the public with written materials regarding off-leash areas and other information of interest to dog owners without prior notification to the SLC Parks Division staff. Written materials may not unduly litter an off-leash area.

3. **General Maintenance (Cleanup) of Off-Leash Areas.** Sponsors and their volunteers will provide for general cleanup and maintenance activities relating to the implementation and operation of off-leash sites. These duties include, but are not limited to, clean-ups of a frequency

necessary to keep the site reasonably clean of feces and litter, and refilling "poop" bag dispensers.

SLC will provide each site with relevant signage regarding off-leash park policy and site maps, adequate number garbage cans, garbage bags, bag dispensers and bags for cleaning up dog feces and reasonable maintenance of grounds. SLC will be responsible for trash removal from off-leash areas.

4. Off-Leash Site Improvements. Sponsors may help with improvements to an off-leash area. SLC and off-leash area sponsors may work together on such improvements. All improvements must be to SLC specifications, which shall be provided to the off-leash area sponsor. Improvements may include:

- Installation of lighting;
- Installation or maintenance of fencing and gates;
- Installation or maintenance of signs;
- Trimming of weeds or other undesirable vegetation;
- Maintenance of paths or trails;
- Rehabilitation of lands, turf and vegetation; and
- Adding park furniture or other amenities mutually agreed upon by SLC and area sponsors.

SLC will not unreasonably withhold consent for improvements done at the sponsors expense, and will provide a written reason for denial of permission if it opposes the sponsors proposed improvements.

5. Monitoring Off-Leash Areas: Sponsors duties include performing monitoring activities that may include:

- Inspecting off-leash sites to identify and report to SLC maintenance staff any damage to fencing, signs or other fixtures that may impair operations;
- Notifying SLC maintenance staff of hazardous materials, debris or

conditions in or around the site.

6. Fundraising. Sponsors and their volunteers may engage in private fundraising efforts for the purpose of making improvements to off-leash areas or carrying out other duties outlined in this agreement.

IV. REPRESENTATION REGARDING ETHICAL STANDARDS FOR CITY OFFICERS AND EMPLOYEES AND FORMER CITY OFFICERS AND EMPLOYEES.

Sponsor represents that it has not: (1) provided an illegal gift or payoff to a city officer or employee or former city officer or employee, or his or her relative or business entity; (2) retained any person to solicit or secure this agreement upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, other than bona fide employees or bona fide commercial selling agencies for the purpose of securing business; (3) knowingly breached any of the ethical standards set forth in the city's conflict of interest ordinance, Chapter 2.44, Salt Lake City Code; or (4) knowingly influenced, and hereby promises that it will not knowingly influence, a city officer or employee or former city officer or employee to breach any of the ethical standards set forth in the City's conflict of interest ordinance, Chapter 2.44, Salt Lake City Code.

IN WITNESS WHEREOF, the parties hereto have executed this agreement by having their respective representatives affix their signatures in the spaces below:

Rick Graham, Director
Department of Public Services

Date

Off-leash Area Sponsor

Date