
SALT LAKE CITY COUNCIL MEMO

DATE: March 12, 2004

SUBJECT: **Fire Department – Services Summary - Briefing**

AFFECTED COUNCIL DISTRICTS: Citywide

STAFF REPORT BY: Michael Sears, Budget and Policy Analyst

**ADMINISTRATIVE DEPT.
AND CONTACT PERSON:** Fire Department
Chuck Querry, Fire Chief

At the Council's request, the Administration has provided a transmittal that summarizes the services that the Fire Department provides to the residents and visitors of Salt Lake City. The transmittal contains an organization chart, a listing of the programs within each division, staffing information and a description of the services provided for each of the programs in the department.

The Fire Department is organized into eight main divisions:

1. Administration (including Office of the Fire Chief and the Administration Division)
2. Communications / Technology Division
3. Training / Apparatus Division
4. Special Operations Division
5. Emergency Medical Division
6. Fire Prevention Division
7. Operations
8. Airport Operations.

The reporting structure as noted on the Fire Department Organizational Chart shows three main branches. At the top of the chart is Fire Chief Charles "Chuck" M. Querry and below him are Deputy Chief of Operations Larry Littleford and Deputy Chief of Support G. Brett Rock. The Office of the Fire Chief has an Administrative Assistant and Public Information Officer who report to the Chief. The Operations Division includes Battalions 1 and 2 (with 3 Platoons each), Communications, and the Airport. The Support Division includes Emergency Medical Services and Safety, Training and Apparatus, Fire Prevention, and Finance and Payroll.

Council staff has prepared a table listing the division, functions, number of FTE's and adopted budget amounts for each function. Also attached is the budget history for your reference.